



**SUSSEX EAST AREA QUAKER MEETING
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021**



CHARITY NUMBER **1173819**

Principal address

Friends Meeting House, Friars Walk, Lewes, East Sussex BN7 2LE

Trustees

| | |
|-------------------|---------------------|
| John Ashcroft | |
| Anthony Biggin | (appointed 13.3.21) |
| Patricia Cockrell | |
| Alex Francis | (appointed 8.5.21) |
| Harvey Gillman | |
| Wendy Taylor | (appointed 11.9.21) |
| Alan Thompson | (released 30.10.21) |
| Anthony Webster | (released 12.6.21) |

Officers during 2021

| | |
|-----------------------|--|
| Area Meeting Clerk: | Peter Avis |
| Membership Clerk: | Peter Bolwell |
| Clerk of Trustees: | Patricia Cockrell |
| Treasurer: | John Ashcroft |
| Assistant Treasurers: | Philip Cooper, Alex Francis and Tim Reynolds |

Properties' Nominee

Friends Trusts Ltd, 173-177 Euston Road, London, NW1 2BJ. (Registered Charity No. 237698)

Independent Examiner

Paxton Independent Examiners
61a High Street South, Rushden, Northants, NN10 0RA

Bankers

CAF Bank Ltd, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Cooperative Bank, PO Box 101, 1 Balloon Street, Manchester, M60 4EP.
HSBC PLC, 94 Terminus Road, Eastbourne, East Sussex BN21 3ND
Nationwide Building Society, P.O.Box 250, Delf House, Skelmersdale, WN8 6WT
NatWest Bank, 49 High Street, Uckfield, East Sussex TN22 1AN
Santander UK PLC, 124-126 Terminus Road, Eastbourne, East Sussex BN21 3AJ
Triodos Bank NV, Brunel House, 11 The Promenade, Bristol, BS8 3NN.

Cover pictures: Fund-raising social event in the Lewes Friends Meeting House garden, and some Rye Friends at the close of their Meeting for Worship in the Tilling Green Centre.

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Bexhill Friends Meeting House



REPORT - SUMMARY

The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. They have prepared this report and financial statements in accordance with SORP 2005 on the Receipts and Payments basis using the template CC16a published by the Charities Commission and with the guidance on reporting issued by the Quaker Stewardship Committee of Britain Yearly Meeting. Sussex East Area Quaker Meeting (SEAQM) has since 2019 been a Charitable Incorporated Organisation (CIO) which replaced the previous unincorporated charity Sussex East Area Quaker Meeting (Charity Number: 1159181). Neither the governance nor the objects or activities of the charity changed. The annual reports and accounts for 2018 and earlier are available upon request from the trustees.

In summary, 2021 continued to be dominated by the **covid-19 pandemic**. The Area Meeting continued to meet the challenges of delivering Quaker worship and holding our Quaker communities together at a time of risk and frequently changing regulation and guidance. We met these challenge in particular through the institution by most Meetings of on-line and/or blended Meetings for Worship (with Friends and the Meeting Room together on zoom) taking advice from Britain Yearly Meeting. Trustees continued to work with Local Meetings on measures to be taken at our Meeting Houses to enable their continued safe and legal use, based on risk assessments, overseen by Local Meeting covid-risk groups liaising with a named trustee, in particular ensuring social distancing and mask-wearing. Community hirings were enabled to re-start from the middle of the year, with suitable precautions.

The financial effects were slightly less than 2020 as hirings income rose, but donations to general funds less so. Expenditure rose but not to pre-pandemic levels. Other sources of income held up well as did the value of investments. Planning and fundraising for a major development at Lewes Meeting House continued, with well over half the sum needed already raised or earmarked after a successful year for fundraising.

OBJECTIVES AND ACTIVITIES

South East Area Quaker Meeting (SEAQM) is a charity established for the advancement of religion and other charitable purposes such as derive from or bear witness to the principles and practices of the Religious Society of Friends, commonly called Quakers.

The principal activity is the arrangement and holding of Meetings for Worship in the constituent meetings of Bexhill, Eastbourne, Hastings, Herstmonceux, Lewes, Polegate, Rye, Seaford and Uckfield. To enable such worship, SEAQM arranges for the maintenance and good order of the fabric of the five Meeting Houses for which it is responsible, as well as ancillary services such heating, lighting and cleaning, including the employment of cleaners. These Meeting Houses are at Bexhill, Eastbourne, Hastings, Herstmonceux and Lewes. It hires premises to enable worship at Rye, Seaford and Uckfield, and has free use of a room at the Bernhard Baron Cottage Homes (Polegate). In normal times, most Meetings can provide for children and young people alongside appointed Meetings for Worship, and indeed Lewes has re-started regular Sunday childrens' Meetings..

SEAQM provides financial support to Friends in the area to enable them to attend Meetings and to participate in educational and other events organised by and for Quakers. It also provides financial support to Friends to undertake other activities and to other organisations in accordance with the convictions of the Society. Financial contributions are made to Britain Yearly Meeting of the Religious Society of Friends, other Quaker bodies and other charities with purposes consonant with those of SEAQM.

Public Benefit

Our Meetings for Worship, physical or on-line, are open to the public and we do not restrict access to our faith or communities. We make invitations to the public to participate in our silent worship tradition. When opportunities arise, we reach out into our local communities to inform members of the public about the nature of Quakerism and the opportunities that it provides. The Meeting Houses are usually made available for

public hire at reasonable rates so that they may be used to benefit local community groups including those of other faiths. The Meeting House garden at Lewes is freely accessed by the community.

ACHIEVEMENT AND PERFORMANCE

Advancement of religion

During 2021 SEAQM met for Meeting for Worship for Business on seven occasions, all held online using zoom. An average of 20 Friends attended the meetings. An afternoon study session on membership was held in February via Zoom. This was led by Chris Lawson of Lewes Meeting, and 35 Friends took part. Recommendations were taken forward to produce a *Journey into Membership* pamphlet for SEAQM to use, and to clarify our procedure for process of membership. In May reports from our Sustainability Group and our Quaker Chaplain were presented. In September our TARA was accepted by the Meeting. At November's meeting the programme for 2022 was presented and accepted. Over the year eleven deaths were recorded (two from late 2020); 1 transfer in and no transfers out; 2 Friends were brought into membership.

The nine constituent Local Meetings have continue to meet the challenges that the pandemic has posed to advancing and sustaining Quaker worship, community and witness, in a variety of ways summarised below.

Bexhill

Bexhill Quakers continued to meet together throughout 2021. We have been happy to be joined from time to time by Friends from other meetings and various enquirers. We were sad to lose Tony Hedges shortly after he reached his centenary; Tony was a founder member of Bexhill Quaker Meeting and had served in various roles since before most of us could remember! The ASPIRES reading room continues in use and we have agreed to a few other hirings. The Meeting may not continue with hiring out the building because of a limited number of Quakers, heavily committed elsewhere, and renting is labour-intensive.

Eastbourne

Eastbourne Quakers continued to use Zoom blended with in-person worship (when permitted by Covid-19 restrictions) throughout 2021. Our numbers have fluctuated, but we have enjoyed the company of several Friends who have not worshipped with us for a long time, re-joining our fold. Financially we have struggled. Fortunately we have had regular donations from some of our group, both financial and in kind. Our hirings have gradually increased and with our latest group, our finances have started to recover gradually. We have been fortunate to have a large screen monitor donated to us by Sussex Police, from the Police Property Act Fund. This fund is available to any of our Meetings that have a separate bank account, up to £500 per Meeting. We have been unable to donate to any of our chosen charities through lack of funds. We have had part of our roof repaired and await part two. Trustees have taken professional advice on the cracks in the front of the building: these are not considered to be a sign of necessary urgent repair.

Hastings

The Meeting continued to fulfill its charitable objective providing public worship in the Quaker tradition throughout 2021. The pandemic has highlighted the importance of Meeting for Worship in our Quaker Community challenging individual preferences as to location and setting whether it be virtual on Zoom, in the open air in the park or in the Meeting House. Much discussion took place around the idea of combining physical and virtual gatherings for Meeting for Worship and in 2022, with the support of trustees and Area Meeting, Premises Committee undertook the work to accomplish this end, successfully conducting a trial of Blended Meeting for Worship for Business on 3rd April 2022. The year was marred by three deaths of weighty Friends during that period, Saskia Hart, Tony Hedges (who latterly attended Bexhill Meeting) and Mary Roslin all of whom will be sadly missed for their quiet ministry. Mary's untimely demise left a big gap in the eldership of the meeting since she was leading the way forward for a spiritual review involving everyone in the local Quaker Community. It is now intended to happen in Autumn 2022.

In line with the "simpler meetings" philosophy, the local administration is handled by a clerkship team which involves the Local Meeting treasurer. Area Meeting elders continue their support for Hastings Meeting together with the Local Support Worker Ruth Audus, until such time as Hastings Meeting can find spiritual nurture within its own community. Worship continued on Sunday mornings with two options, either using the "zoom" platform to hold a "virtual" Meeting for Worship over the internet from Friends' own homes, or meeting either in the local park or in someone's house if a Friend was unable to go outdoors some kind of physical disability. Monthly Meetings for Worship for Business have been held each month using the zoom platform to enable essential administration. Attempts to use Zoom to hold social meetings among local Friends attracted declining interest, and were largely abandoned. Various local Friends have met socially to keep in touch and support each other, and some gathered weekly in a poetry reading group. The Local Meeting took out a Zoom subscription, and trained up several Friends to host zoom meetings. The unlimited access this provides has enabled additional mid-week Meetings for Worship on Wednesday evenings. We have also kept local Friends in touch with each other by means of a Local Meeting newsletter which is produced monthly, with contributions ranging from the practical to the spiritual to the purely literary or poetic.



Herstmonceux

Herstmonceux Friends have been meeting by zoom and in the Meeting House every 1st and 3rd Sunday of the month, with usually up to six Friends, including those on zoom. We continue to take Covid precautions with masks and social distancing. We were informed during the summer that an inspection was being carried out to assess the value of the Herstmonceux Estate, should it be decided that the Meeting House be closed.. As Herstmonceux is not easily accessible, it was thought Hailsham might attract more members, so we agreed to hire a small hall at Summerheath Road on the 2nd and 4th Sundays to worship from 10 - 11am

Friends decided to hold an extraordinary meeting in October to discuss the future of the Meeting House. We would dearly love to keep this building and the Meeting decided to try to make it more welcoming and attractive for local hirers. The only place available in Herstmonceux is the Village Hall which is not suitable for small groups. We feel that this might supply local needs and decided to advertise this in the parish magazine and information bureau. Firstly, though we would need to carry out a risk assessment and ensure that everything is up to date as far as insurance is concerned. So we have worked hard to achieve this. The Quinquennial survey is due to take place in 2022 and all other work will be carried out then. The first step was much cleaning and clearing of furniture. We sold five of the old pews and discarded the piano which has considerably improved the space. A generous donation was made to help with the renovations. We have hopes of a successful future with both our venues from 2022, coming together in the light of our worship to support each other.

Lewes

Lewes Meeting, with help from a risk group established to offer advice, has been able to return a more normal state, as the regulations and risk arising from the Covid 19 pandemic have diminished. On Sunday mornings, restrictions on the number of Friends in the Meeting Room have been relaxed and after Meeting refreshments re-started. The Meetings have continued to be blended with Friends worshipping on zoom, enabling Friends to join our worship who would otherwise be prevented. In the warmer months Friends have also worshipped in the Meeting House garden, which remains attractive thanks to the work of the meetings garden group. Meetings for Worship have also been restored to Sunday evenings and Wednesday



lunchtimes. Provision of children's Meeting on Sunday mornings has re-started. The Resident Friends were involved in all these activities and ensuring that the Meeting House is clean, safe and ordered.



During this period the Meeting has been able to welcome many new faces and some Friends returning from isolation, whilst the Meeting's six pastoral circles have maintained links with those Friends unable to otherwise join in the life of the Meeting.

The pandemic limited opportunities for fellowship face-to-face but the discussion group and poetry and music evenings and other ad hoc events continued by zoom. And there have been opportunities to chat over hot drinks after Meeting for Worship at both Meeting House and on zoom. There have been two parties in the garden, with open-sided gazebo to provide some protection from the weather.

These have helped to raise funds for the Meeting House development as have sales of books as the Meeting House library is re-organised ready for its new home.

The development project itself has advanced with the fine detail being agreed and specified, with a view to contactors starting work in Autumn 2022. Much fund-raising has already taken place to make this a reality and more is in hand. The Meeting has always sought to contribute to the life of the town and district, and to this end the hiring out of the Meeting House to a variety of groups, re-started in September 2021. More recently, it has been agreed that the Meeting House be available on Saturdays as a social centre for Ukrainian refugees settling in the district.

Polegate

The Meeting suffered a devastating effect as Covid struck and lockdown was declared. Friends living in the cottages were not allowed to meet Friends who lived in the main building, effectively splitting the meeting into two. Discussion groups were abandoned and Polegate Friends focused on worship on Wednesdays and Sundays. The Clerk was unable to visit, but kept in touch by e-mail and telephone. We used paragraphs from Quaker Faith and Practice each week to help us 'tune in' to each other for Meeting for Worship. Whenever any resident was found to be infected with Covid, residents were restricted to their rooms or cottages. Bernhard Barron Cottage Homes was following government guidelines, as it continues to do today. When lockdown restrictions were eased, those Friends in the cottages were able to meet in the Peace Garden, sitting on suitable spaced benches whilst friends in the main building meet in the Quiet Room, observing social distancing. When the weather turned less favourable, the 'cottagers' were able to hold their Meetings for Worship in a marquee. As the Quiet Room was set up so that visitors could meet with residents in relative safety, those few Friends in the main building held their Meetings for Worship in the East Wing Lounge. During 2022 the Meeting was finally allowed to meet all together (excluding the Clerk) in the East Wing Lounge, until another resident tested positive for Covid, requiring everyone to isolate for the two more weeks! Also occasionally Polegate Meeting has been asked to lead the afternoon ecumenical service in the Homes, where we seek to share something of the way Quakers worship by having short periods of silence.

Our Friends Wilf Hayler died from Covid in February 2021. More positively the Meeting has gained a Friend from Westminster Meeting.

Rye

From the beginning of 2021, Rye's Meetings for Worship were held on zoom, because of Government Covid 19 restrictions on Meeting at Tilling Green Centre. Gradually these restrictions were eased and we came back to the Centre, in late spring, following safety instructions from the Trustees. However, further restrictions were imposed at the end of the year so that we had to go back to using zoom again. This year, our Meetings continue in person at Tilling Green Centre, with occasional Meetings on zoom, for those who could not attend. During the year we held an occasional discussion group. We have a representative on Rye Churches Together and are now beginning to advertise locally to make Quaker better known.

Seaford



Seaford Meeting was overshadowed in 2021 by the deaths of five Friends, none directly due to Covid 19. We developed skills in organising memorial meetings. Several Friends moved away, either to different parts of the country or felt that Quakers was not quite right for them. We started face to face Meetings at Seaford Baptist Church, albeit in an afternoon. These continued for several months until our regular meeting place, The Little Theatre, was able to open again. A Peace Vigil was held in the Peace Garden, adjacent to the Crouch in Seaford, to celebrate UN International

Day of Peace on September 21st. It was well attended. We explored the possibility of blended Meetings and these have come to fruition in 2022.

Uckfield

The Meeting did not meet up for Meeting for Worship at Luxford Hall until the end of May 2021 because of Covid restrictions. Before this, we kept in contact via email and WhatsApp. We wore masks and followed the cleaning procedure according to the Luxford Hall rules. We started our monthly visits to Holy Cross Priory (Cross-in-Hand) again on 15th October, for Meeting for Worship for any people who wished to attend, (including Judith McFarlane, who lives in a flat there.) On December 12th, we had a Christmas party after Meeting, with music provided by ourselves, including piano, cello and singing.

Financial support to Friends and good causes

Financial support totalling around £500 [2019: £1,900] has been provided to many SEAQM Friends to attend courses, events for spiritual development, attend Meeting for Worship or meet pastoral needs. Where Friends have been appointed (and supported) to attend events of wider interest, they have reported back at a suitable opportunity. We were once again able to support the attendance of a young person at Quaker summer events for young people, taking place once more in person. Donations of £3,500 2020: (£12,245) have been made to Britain Yearly Meeting, and some smaller donations of £1,707 (2020: £2,187) were made to other Quaker and non-Quaker causes of vital interest for the advancement of Quaker testimonies.

Meeting Houses and other properties

The programme of quinquennial surveys of the Meeting Houses and other properties was continued. Trustees have worked with Local Meeting Friends and premises committees to undertake works necessary for the maintenance of the fabric of the properties identified by the surveys and other means. The major area current areas of expense related to re-roofing at Eastbourne Meeting House and electrical and fire safety works at Eastbourne and Lewes, mostly expended during 2021. Some further items have been identified by the 2022 survey of Herstmonceux Meeting House and cottages.

By far the largest project now in hand is a project to improve the accessibility, sustainability and usability of Lewes Friends Meeting House, including the remediation of significant structural and damp issues in this listed building. Design work has been ongoing for several years and although planning permission was received in 2019, further changes to the design resulted in its being re-submitted in 2021 and 2022. The core of the development is intended to be a new enclosed passage-way running most of the length of the rear of the building so as to provide covered level access to all parts of the ground floor from an attractive new entrance lobby. This would involve re-siting of toilets and demolition of a small 1970's extension no longer fit for purpose. Some re-modelling of the first floor flat is also planned. Whilst it has been agreed that earmarked legacies and SEAQM reserves should be applied to cover around half the cost, as of June 2022 around £80,000 more is needed to enable the project to be executed. Fundraising began in April 2020 and by June 2022 had raised around £119,000.

Sustainability

The paper, 'Sustainability steps and Quaker meeting houses', drafted by Huw Davies in May 2019 was sent out to all meetings with Meeting Houses together with the stewardship committee's form for annual

inspections of meeting houses. Later a questionnaire concerning sustainability was sent by the newly established Area Meeting sustainability group to all Local Meetings. Those which did not have their own property were asked to consider how the places they met for worship might be improved. So far these initiatives have elicited two responses. Hastings had a new boiler fitted sometime ago and invested in heavy drape curtains to retain the heat whilst Friends, always considering green issues in the Meeting House have been collecting compostable waste and using recycled paper towels etc. The central heating is set at 16 C when the building is empty and the loft has been insulated. Herstmonceux Meeting is considering installing double glazing.

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Employees

Trustees continue to oversee the conditions for all SEAQM employees to ensure legal and moral compliance. At the end of 2021 SEAQM had one employee each at Eastbourne and Hastings. To ease the burden on local meetings, trustees continue to engage Hastings Voluntary Action to assist with payroll operations including reporting to HMRC. The Hasting employee was furloughed for a significant part of 2021 and grants totalling £1,228 were received from the Government's Coronavirus Job Retention Scheme (£1,587 in 2020). A childrens' worker at Lewes is being engaged as an employee during 2022.

Volunteers

The successful operation of SEAQM depends on Friends giving freely of their time. It would be an impractical burden to formally record the time as this would require the volunteers giving even more time. However, the number of hours given in the course of a year is considerable. SEAQM and its constituent Local Meetings are run with the support of numerous unpaid officers including clerks, treasurers, assistant treasurers, collectors, elders, overseers, trustees, delegates, committee members, newsletter and website editors, hospital and prison visitors and chaplains, caterers etc. In addition, members and attenders provide support through their participation in meetings for worship for business.

FINANCIAL REVIEW

Financial out-turn and going concern

The Area Meeting Treasurer has managed the accounts prudently and kept the trustees updated with the state of SEAQM's finances. In 2021 the main sources of income were donations from Friends and rental income from residential properties, supplemented by some income from investments and grants and somewhat reduced income from hiring out Meeting Houses due to the pandemic. Overall income was about 20% down on 2020, before taking account of the £64,000 raised for the Lewes project. Hirings income, much reduced by the pandemic, recovered by about 20%, but donations fell a bit further whilst income from the rental of investment properties was reduced by over 25% mainly due to problems with Wish Cottage.

On the other hand, the expenditure required to maintain the meeting houses and meet other needs identified by the Area Meeting (excluding costs of the Lewes development) fell by nearly 15% (on top of a 30% fall the previous year), although the underlying figure would have been significantly higher (and close to the 2020 level) had 2021's insurance premium not been paid in 2020 and some payments in late 2021 delayed into the following year. Hence there was a significant excess of receipts over payments, of about £12,500, in addition to the funds raised for the Lewes development project, and augmented by a third consecutive good year for financial investments.

The headline results for the year 2021 can be presented as follows

| | 2020 | 2021 |
|--|-------------|-------------|
| Surplus/(deficit) of receipts over payments | £16,433 | £57,540 |
| Gains/(losses) on investment revaluations and sales | £32,609 | £43,581 |
| Total increase / (decrease) in funds | £49,042 | £101,121 |
| Total funds at 31 December (excl property values, debtors and creditors) | £843,282 | £944,403 |
| Insured value of properties | £4,212,276 | £4,449,129 |

With the continued removal of covid-related restrictions and increased property maintenance works, spending is expected to increase significantly during 2022, lagged by increasing receipts. The anticipated deficit of income against running costs, which may continue at a lower level into 2023, can be comfortably financed from reserves – see next section. The intention is that the Lewes development project will be financed from funds set aside or pledged specifically for the project and hence should not jeopardise the overall financial position of SEAQM. Nonetheless, a reserve is provided against unfunded cost over-runs. Taking all these matters into consideration the trustees have concluded that they can be confident that SEAQM is a going concern.

SEAQM assets

At 31.12.21 the assets of SEAQM constituted:

- Four Friends Meeting Houses held to enable Quaker worship and other activities of Friends and the local community, two of which, at Hastings and Lewes, are permanent endowments (Note 8)
- A Friends Meeting House, and three residential properties in Herstmonceux (the Herstmonceux Estate), which along with accumulated income from renting out these properties constitute a permanent endowment (Note 8). At 31st December 2021 the cash balances in this endowment totalled £74,982 (2020 - £57,628) (Note 14).
- Two Restricted Funds (Note 14) as follows:-
 - A fund representing a bequest from Maurice Burge for the benefit of children and young people at Lewes Meeting. At 31st December 2021 the cash balances of this fund was £6,602 (2020 - £6,602)
 - A restricted fund representing donations and grants for the Lewes Meeting House Project. At 31st December 2021 the cash balances of this fund was £71,077 (2020 - £14,162)
- Current assets (financial investments and cash) held as unrestricted reserves to support the future delivery of the purposes of SEAQM. At 31st December 2021 these assets were:-
 - Cash at bank - £439,092
 - Investments - £361,578

Reserves Policy

Herstmonceux Estate

The Trustees' policy is to maintain a cash balance of at least 5% of the insured value of the Estates properties to cover the upkeep and use of these buildings. At 31st December, this amounted to £40,000 compared to the £74,982 cash in the fund. The Trustees will be giving consideration to declaring part of these funds surplus to requirements and transfer this to other SEAQM funds

Restricted Funds

- Maurice Burge Fund. Due to Covid there has been minimal activity on this Fund over the last two years. The Trustee's will review their policy regarding this Fund over the coming year
- Lewis Meeting House Project. The cash in this Fund is solely for the benefit of the that project.

General Fund (unrestricted)

The General Fund comprises a number of unrestricted sub-funds. These sub-funds, the related cash balances at 31st December 2021 and the Trustee's policies for these funds are as follows:-

- A General Fund and Funds held by individual local meetings (£93,813). The policy is to hold sufficient cash reserves to cover twelve months expenditure. The current cash balance on this fund is high due to the impact of Covid. The situation will be reviewed during the current year.

- A Pastoral and Educational Fund (£30,095). The purpose of this Fund is to enable any significant pastoral or educational needs of members and attenders in SEAQM to be met in line with the charitable objectives of SEAQM. Trustees are currently reviewing the level of funding for the current year against demand on this Fund
- A Property Fund (cash - £23,370, investments - £361,578) This fund has three purposes as follows:-
 - To smooth building maintenance and restoration expenditures and ensure that sufficient funds are provided against future risks relating to building deterioration. The policy is that reserves should be at least equivalent to 5% of the insured value of all properties, (other than those in the Herstmonceux Estate). £185,000 is held in this fund for this purpose.
 - To provide against medium to long term risks to SEAQM finances, identified and managed through the trustees' risk register in a prudent manner. In particular substantial reserves are held against a fall in financial investments and any possible over-spend on the Lewes Development Project as well as a year's loss of rental or hirings income. £120,000 is held in this fund for this purpose.
- A further £80,000 (based on the December 2021 investment valuation) is currently unallocated and represents a contingency for the potential use by the Lewes Development project and to cover against a possible fall in the value of SEAQM's investments during the period of this project..

Investments

During 2018 and 2019 the financial investment portfolio was re-ordered so as to comply with the revised statement of investment policy approved by SEAQM which seeks to avoid investment in companies involved in fossil fuel extraction or distribution, alongside other longer established ethical criteria and the need for a prudent income flow to support the objects of the charity. During 2021 these investments appreciated in value by some 14%, although their value has since fallen substantially.

Investment income is also obtained from letting four residential properties which continue to generate a reasonably healthy income (subject to continuing maintenance needs and gaps between tenancies) as well as contributing to the availability of relatively affordable housing in the local community, in one case to a refugee family (in line with Quaker social testimony).

Plans for future periods

It is intended that SEAQM and its constituent Local Meetings will continue to provide opportunities to participate in worship in accordance with the Quaker tradition and undertake activities to develop and promote the witness of its members and attenders. Hence considerable emphasis is placed on enabling them and their children to participate in appropriate educational and training events and conferences across the country and beyond, even if this results in increased expenditure.

This report has already referred to the exciting new development for enhancing the sustainability, community value and accessibility of Lewes Meeting House, in a way that is consistent with its grade 2 listed status, and which will incorporate some of the work recently identified as being necessary to address structural issues. Area Meeting agreed to help fund the proposals in March 2020 and set aside £300,000 for this purpose, which could be augmented (see reserves policy). Planning and design work has continued since towards a planned start on site in September 2022. In May 2022 the project was re-costed at around £600,000 including fees and some items that will probably be cut from scope to keep the project affordable. .

Expenditure of around £20,000 on the re-roofing of Eastbourne Meeting House was agreed during 2021 but will not be completed until later in 2022. .

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

From the start of 2019 SEAQM became a Charitable Incorporated Organisation (number 1173819), with a governing document dated 15 January 2017. Previously, SEAQM was constituted by a governing document adopted on 12 January 2008 and amended on 10 July 2010 registered as an unincorporated charity by the Charity Commission (number 1159181) on 12 November 2014. The constitution had been further amended

and clarified by a Charity Commission scheme dated 13 October 2016. The main effect of the switch to CIO status was to limit the liability of the trustees and enable the charity to hold assets in its own name.

SEAQM is administered and managed in accordance with the governing document. The members of SEAQM are all those persons whose names are, for the time being, recorded in the official register maintained in accordance with Quaker Faith and Practice. In addition to the members, attenders participate in Meetings for Worship and other activities.

Decision making ultimately lies with SEAQM in properly constituted Meetings for Worship for Business which are currently held at least six times a year in accordance with the Quaker business method. All members of SEAQM may attend and participate in these meetings - attenders may be permitted to observe. SEAQM appoints trustees who, under charity law, have the primary duty of ensuring that finances and assets are properly used and safeguarded and that risks are managed. Other committees of SEAQM, to which some authority is delegated, comprise committees for eldership and oversight (looking after the spiritual and pastoral needs of members and attenders at our Meetings) and Nominations Committee (representatives of constituent Meetings who discern and suggest Friends for appointment within Area Meeting).

Trustees are appointed by SEAQM following nomination by the Nominations Committee. Newly appointed trustees are inducted by reference to the trustees' terms of reference, provision of past minutes, and support by experienced trustees. Training opportunities, reference materials and on-line resources are made available nationally by the Religious Society of Friends. Trustees met seven times during 2020.

The constituent Local Meetings of Bexhill, Eastbourne, Hastings, Herstmonceux, Lewes, Polegate, Rye, Seaford and Uckfield have a certain amount of autonomy including the day to day care of meeting houses and management of their financial affairs. Their activities are supported and supervised by the trustees, other officers of the area meeting, and by the area meeting itself. Memoranda of understanding, last revised in 2019, specify how Local Meetings and their role-holders exercise their delegated authority.

SEAQM sends a representative to Meetings for Sufferings, the standing governing body of Britain Yearly Meeting between (the annual) Britain Yearly Meeting (BYM). BYM in session is open to all Friends in the country and has ultimate authority for church affairs for Quakers in Great Britain, therefore its decisions have significance for SEAQM. It provides support and resources to SEAQM to assist with its administration and management. The affairs of SEAQM are governed by its publication **Quaker Faith and Practice**. Friends Trusts Limited continues to act as nominee for the properties belonging to SEAQM.

The SEAQM treasuring team helps Local Meetings to comply with their obligations, not least by running a central accounting system (Paxton) which centralises the book-keeping and in turn reduces burdens on Local Meetings and facilitates preparation of SEAQM statutory accounts within statutory time-scales. The Team also seeks to ensure that there are secure and effective financial procedures throughout SEAQM.

Risk Management

The trustees reviewed the risks relevant to SEAQM on a regular basis. They have established a strategic risk register to facilitate the management of the risks, which is regularly reviewed by the Trustees. Insurance has been maintained to mitigate the possible consequences of risks and the cover provided has been kept under review to ensure its adequacy. The nine most serious risks identified and overseen by trustees are currently seen as being:

- **Health and safety and covid-19:** Safety, including fire safety, checks are routinely undertaken at all our Meeting Houses. Special measures taken to mitigate covid risk have already been described.
- **Safeguarding:** All meetings are expected to observe the SEAQM Safeguarding Policy (which is being reviewed) and to provide an annual report to trustees providing information about the presence or absence of children and vulnerable adults at meetings, and reporting on conformity to the policy and procedures.
- **Employment:** This is centrally managed to avoid legal or reputational risks materialising – page 8.

- **Preventing property damage or deterioration:** In addition to insuring the buildings, these risks are managed through quinquennial surveys and other vigilance including annual reports from each Meeting with its own premises. Substantial reserves are provided against the potentially high costs of renovating our buildings some of which are historic.
- **Meeting premises unsuitable for enabling or promoting Quaker worship:** Accessibility issues have been addressed, in the case of Lewes through improvement project. Suitability and visibility of Meeting venues are kept under review.
- **Control of the expenditures, notably the Lewes development project:** Procedures are in place to ensure that payments are made only when justified and authorised, at fair value, and these have been adapted to provide additional control over the propriety and cashflow of the development project. There is also a reserve against cost over-runs.
- **Investments:** There is always a risk that market movements cause substantial loss of value that cannot be recovered before investments need to be sold to support the work of the charity, which we mitigate, by wide diversification of asset allocation, cashflow planning and reserving against significant loss.
- **Loss of major income source:** SEAQM finances depend largely on donations, room-hire and property rental income, the last two of which are particularly vulnerable to external interruption as the pandemic has shown, requiring the retention of a significant reserve.
- **Filling key positions:** This is a perennial challenge, given a membership that has been slowly declining. SEAM nominations committee mitigate this risk through planning well in advance of need. Trustees are involved in longer term thinking as to how the demands of running a charity can be met more efficiently.
- **Inadequate response to the climate emergency:** Ongoing mitigations covered in the section above on sustainability.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Charities Act requires the trustees to prepare, for each financial year, accounts which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus or deficiency for the year then ended. In preparing those accounts the trustees are required to select suitable accounting policies and then apply them consistently, make judgements and estimates that are reasonable and prudent, and prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on XXXXXX and signed on its behalf by:

Patricia Cockrell (Clerk of Trustees)

John Ashcroft (Area Meeting Treasurer)

.....



Independent Examiner's Report

Charity Name
SUSSEX EAST AREA QUAKER MEETING

Charity no: **1173819**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2021**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| | | |
|--|--------------|--|
| | Date: | |
| | | |
| | | |
| | | |
| | | |
| | | |

Receipts and payments accounts

| | | | |
|------------------------|--------------------------------|----|-------------------------------|
| For the period from | Period start date 1.01.2021 | To | Period end date 31.12.2021 |
|------------------------|--------------------------------|----|-------------------------------|

Section A Receipts and payments

| | Unrestricted funds £ | Restricted funds £ | Endowment fund £ | Total funds £ | 2020 £ |
|--|----------------------------|--------------------------|------------------------|------------------|----------------|
| | Notes 10-13 | Note 14 | Note 14 | | |
| A1 Receipts | | | | | |
| Voluntary donations | 26,043 | 48,680 | - | 74,723 | 37,922 |
| Gift Aid reclaimed | 873 | 10,696 | - | 11,569 | 3,637 |
| Bequests | | - | - | - | 3,500 |
| Hirings of Meeting Houses | 10,141 | - | - | 10,141 | 8,615 |
| Property rental | 6,758 | - | 17,778 | 24,536 | 34,399 |
| Other investment income | 3,106 | - | 39 | 3,145 | 4,067 |
| Grants received | | 5,000 | | 5,000 | 5,000 |
| Government COVID Support | 1,228 | | | 1,228 | 1,587 |
| AAA collections in-year not paid over | | | | - | 46 |
| Miscellaneous | 506 | 35 | 350 | 891 | 721 |
| Sub total (Gross income) | 48,655 | 64,411 | 18,167 | 131,233 | 99,494 |
| A2 Asset and investment sales, (see Note 9). | | | | | |
| Financial investments | | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 48,655 | 64,411 | 18,167 | 131,233 | 99,494 |
| A3 Payments | | | | | |
| Expenses, courses, events, etc | 201 | - | - | 201 | 2,605 |
| Children & young people | 317 | - | - | 317 | 88 |
| Contributions to BYM (Note 3) | 3,500 | - | - | 3,500 | 10,245 |
| Grants made (Note 3) | 1,707 | - | - | 1,707 | 2,187 |
| Utilities and insurance | 7,085 | - | - | 7,085 | 16,013 |
| Hire of premises | 1,025 | - | - | 1,025 | 1,553 |
| Materials, equipment & comm's | 2,849 | - | - | 2,849 | 4,196 |
| Employees and contractors | 7,917 | - | 213 | 8,130 | 8,921 |
| Repairs and maintenance | 25,413 | - | - | 25,413 | 14,454 |
| Property improvement | - | 10,496 | - | 10,496 | 7,896 |
| Costs of generating funds | | - | - | - | 10,001 |
| 2019 collections AAA paid over in 2020 | | | | - | 359 |
| Miscellaneous | 46 | | | 46 | 102 |
| Governance (Note 4) | 3,995 | | | 3,995 | 4,441 |
| Sub total | 54,055 | 10,496 | 213 | 64,764 | 83,061 |
| A4 Asset and investment purchases, (see Note 9) | | | | | |
| Financial investments | | - | - | - | - |
| Total payments | 54,055 | 10,496 | 213 | 64,764 | 83,061 |
| Net of receipts/(payments) | - 5,400 | 53,915 | 17,954 | 66,469 | 16,433 |
| A5 Transfers between funds | - 2,400 | 3,000 | - 600 | - | - |
| A6 Cash funds at last year end | 446,892 | 20,764 | 57,628 | 525,284 | 508,852 |
| Cash funds this year end | 439,092 | 77,679 | 74,982 | 591,753 | 525,285 |

Section B Statement of assets and liabilities at 31 December 2021

| Categories Details | Unrestricted funds £ | Restricted funds £ | Endowment fund £ | Total £ | 2020 total £ |
|-------------------------|----------------------------|--------------------------|------------------------|----------------|-----------------|
| B1 Cash funds | | | - | - | - |
| Bank accounts | 439,062 | 77,679 | 74,982 | 591,723 | 525,154 |
| Cash in hand | 30 | | | 30 | 131 |
| Total cash funds | 439,092 | 77,679 | 74,982 | 591,753 | 525,285 |

| B2 Other monetary assets (Note 6) | Unrestricted funds £ | Restricted funds £ | Endowment funds £ |
|--------------------------------------|----------------------------|--------------------------|-------------------------|
| Debtors and prepayments | | | |
| Debtors | 2,544 | | |
| Pre-payments | | | |
| Total 2021 | 2,544 | - | - |
| <i>Total 2020</i> | 6,097 | - | 467 |

| B3 Investment assets (Note 9) | Fund to which assets belong | Value at 31.12.21 £ | Value at 31.12.20 £ |
|-------------------------------|-----------------------------|---------------------------|---------------------------|
| Equity funds | Property Fund | 219,368 | 188,267 |
| Bond funds | Property Fund | 27,153 | 28,159 |
| Multi-asset funds | Property Fund | 115,057 | 101,571 |
| Total | | 361,578 | 317,997 |

| B4 Assets retained for charity's own use (Note8) | Details | Fund to which asset belongs | Insured value £ |
|---|---------------------------------|--|--------------------|
| | 2 Meeting Houses (unrestricted) | Property Fund | 1,580,679 |
| | Meeting House (endowment) | Herstmonceux Estate | 311,169 |
| | Meeting House (endowment) | Hastings Meeting House Estate | 571,682 |
| | Meeting House (endowment) | Lewes Meeting House & Burial Ground Estate | 1,187,950 |
| | 3 Rental properties (endowment) | Herstmonceux Estate | 797,649 |
| | Total | | 4,449,129 |

| B5 Liabilities (under 12 months) - Note 7 | Fund type | Amount due at 31.12.21 | Amount due at 31.12.20 |
|--|--------------|---------------------------|---------------------------|
| | Unrestricted | 1,813 | 4,164 |
| | Restricted | 100 | |
| | Endowment | 102 | |
| | Total | 2,015 | 4,164 |

| Signed by the Clerk of Trustees and the Treasurer on behalf of all the trustees | Signature | Name | Date of approval |
|---|-----------|-------------------|---------------------|
| | | Patricia Cockrell | |
| | | John Ashcroft | |

Section C: General notes to the accounts

Note 1: Matters pertaining to the charity as a Charitable Incorporated Organisation

The Trustees can confirm that:

- (1) The CIO has not given any financial guarantees to another organisation
- (2) There are no debts outstanding at the year-end that represent a charge on the assets of the charity

Note 2: Fund structure

The charity includes three endowment funds arising from the bequests made in the 18th and 19th centuries to finance Friends Meeting Houses in Hastings, Herstmonceux and Lewes, the last of which also includes a burial ground. During 2020 only the Herstmonceux Estate had any income, expenditure or non-property assets, and hence only endowment is referred to in these financial statements.

The other restricted funds derive from a legacy from Maurice Burge for the benefit of the children and young people of Lewes Meeting, and donations and grants made to support the Lewes Meeting House development project. The other (unrestricted) funds in these financial statements have been earmarked by decision of the Area Meeting in session or Trustees, or relate to the finances of constituent Local Meetings in the Area.

Note 3: Analysis of grants made during 2019

| | 2021 | 2020 |
|------------------------|-------|--------|
| | £ | £ |
| Individuals | | |
| Britain Yearly Meeting | 3,500 | 10,245 |
| Other Quaker charities | 315 | 641 |
| Non-Quaker charities | 1,392 | 1,546 |
| Total | 5,207 | 12,432 |

Amounts to non-Quaker charities over £250:

| Name | Reason | £ | Minutes |
|--------------------------------|------------------------|-----|-----------|
| Tilling Green Community Centre | Community support | 546 | See below |
| Quicken Trust | Alleviation of poverty | 600 | See below |

Minute 3.21 from Rye Meeting reads: We confirm the verbal agreement, made in March 2020, to pay the weekly rent of £14, to Tilling Green Community Centre, to cover the rental of our Meeting room, until further notice, including the lockdown period.

Minute 21/28 from Herstmonceux Meeting reads: 'The Meeting wishes to continue supporting a child's education in Kabubbu at an annual cost of £360.00 per annum and also an elderly lady at a cost of £240.00 per annum. We ask the SEAM Treasurer to arrange the transfer of £600 from the Herstmonceux Estate to Herstmonceux Quaker Meeting by 31 December when the standing order to Quicken Trust becomes due for payment

Note 4: Analysis of governance costs

There were no trustees' remuneration or other benefits for the year ended 31 December 2020. Payments made (from unrestricted funds) under this heading comprised:

| | 2021 | 2020 |
|----------------------------|-------|-------|
| | £ | £ |
| Trustees' expenses | 35 | 13 |
| Accounting and audit | 3,840 | 4,368 |
| Costs of investment advice | | |
| Bank charges | 121 | 60 |
| Total | 3,996 | 4441 |

Note 5: Acting as agent

During 2021 the following amounts were collected on behalf of other organisations.

| | 2021 | 2020 |
|------------------------|------|-------|
| | £ | £ |
| Britain Yearly Meeting | 0 | 0 |
| Other Quaker Bodies | 50 | 369 |
| Other Bodies | 0 | 1,763 |
| Total | 50 | 2132 |

**Note 6:
Debtors & pre-
payments**

The following amounts were owed to or prepaid by SEAQM as at 31.12.21:

| | Fund | Amount £ |
|---------------------|---------------------|-------------|
| Gift aid receivable | Nine Local Meetings | 2,499 |
| Gift aid receivable | General Fund | 45 |
| Total | | 2,544 |

**Note 7:
Liabilities**

The following amounts were owed by SEAQM as at 31.12.21:

| | Fund | £ |
|-------------------------------------|---------------------|-------|
| Property surveys undertaken in 2021 | General | 1,440 |
| Payroll bureau (HVA) | General | 323 |
| Reimburse Wish Cottage energy bill | General | 50 |
| Drilling holes | Lewes Dev Fund (R) | 100 |
| Cleaning | Herstmonceux Estate | 102 |
| Total | | 2,015 |

**Note 8:
Valuation of
properties**

Valuations are based on upratings of insured values undertaken by SEAQM's insurers.

Note 9: Financial assets (held in the Property Fund)

| Description | Fund Type | Purchase price | Value at 31.12.20 | Value at 31.12.21 |
|---|-----------|----------------|-------------------|-------------------|
| Aegon Ethical Equity | E | 18,900 | 21,523 | 24,788 |
| BMO Responsible Global Equity | E | 16,200 | 20,664 | 24,757 |
| BMO Responsible UK income | E | 21,600 | 20,566 | 23,327 |
| Eden Tree Amity Sterling Bond | B | 5,400 | 5,581 | 5,386 |
| Eden Tree Amity UK | E | 18,900 | 19,762 | 22,507 |
| FP WHEB Sustainability | E | 13,500 | 17,032 | 19,518 |
| Janus Henderson Global Sustainable Equity | E | 16,200 | 22,503 | 26,488 |
| Janus Henderson Institutional Global Responsible Managed accumulation | M | 18,900 | 23,084 | 26,006 |
| Jupiter Ecology Global Equities Growth | E | 18,900 | 24,505 | 29,216 |
| Liontrust Sustainable Future Corporate Bond | B | 5,400 | 5,662 | 5,403 |
| Liontrust Sustainable Managed Fund | M | 18,900 | 24,031 | 27,161 |
| Pictet Water | E | 8,100 | 9,256 | 12,096 |
| Rathbone Ethical Bond | B | 5,400 | 5,748 | 5,540 |
| Royal London Sustainable Diversified Trust | M | 27,000 | 30,938 | 34,328 |
| Royal London Sustainable World Trust | M | 18,900 | 23,518 | 27,562 |
| Royal London Ethical Bond Fund | B | 5,400 | 5,640 | 5,465 |
| Stewart Investors Asia Pacific | E | 27,000 | 32,456 | 36,671 |
| Threadneedle UK Social Bond | B | 5,400 | 5,528 | 5,359 |
| Total | | 270,000 | 317,997 | 361,578 |

Note 10:Receipts and payments (unrestricted) earmarked for the benefit of the Area Meeting as a whole

| | General | | Property | | Pastoral & Education | | Lewes Development | |
|--|----------------|-----------------|----------------|----------------|----------------------|---------------|-------------------|----------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Receipts | | | | | | | | |
| Voluntary donations | 820 | 530 | - | - | - | - | - | - |
| Gift Aid reclaimed | 14 | 45 | - | - | - | - | - | - |
| Grants received (HMRC furlough grant) | 673 | | | | | | | |
| Property rental | | | 6,758 | | | | | |
| Other investment income | | 27 | 2,822 | 3,595 | 29 | 66 | 240 | 290 |
| Sub total | 1,507 | 602 | 9,580 | 3,595 | 29 | 66 | 240 | 290 |
| Asset and investment sales | | | | | | | | |
| Total receipts | 1,507 | 602 | 9,580 | 3,595 | 29 | 66 | 240 | 290 |
| Payments | | | | | | | | |
| Courses, events and training | 247 | 725 | | | | | | |
| Expenses of Friends and Attenders | | 337 | | | | | | |
| Children & young people | 143 | | | | | | | |
| Contributions to BYM (Note 3) | | 245 | - | - | - | - | - | - |
| Utilities and insurance | - 282 | 8,778 | - | - | - | - | - | - |
| Materials and equipment | 959 | 1,453 | - | - | - | - | - | - |
| Employees and contractors | 65 | 129 | | | | | | |
| Repairs and maintenance | - | - | 18,931 | 3,946 | - | - | - | - |
| Property improvement | | | - | - | - | - | | 7,896 |
| Miscellaneous | | 2 | | | | | | |
| Costs of generating funds | | | | | | | | 820 |
| Governance (Note 4) | 3,875 | 4,381 | - | - | - | - | - | - |
| Sub total | 5,007 | 16,050 | 18,931 | 3,946 | - | - | - | 8,716 |
| Asset and investment purchases | | | | | | | | |
| Total payments | 5,007 | 16,050 | 18,931 | 3,946 | - | - | - | 8,716 |
| Net of receipts/(payments) | - 3,500 | - 15,448 | - 9,351 | - 351 | 29 | 66 | 240 | - 8,426 |
| Transfers between funds: | | | | | | | | |
| Transfers into the fund from other funds | 6,200 | 11,051 | | 23,399 | | | | 162,450 |
| Transfers out of the fund to other funds | | - 10,000 | - 124 | - 125,257 | | - 37,193 | | |
| Cash funds at last year end | 11,934 | 26,331 | 32,845 | 135,054 | 30,066 | 67,193 | 291,574 | 137,550 |
| Cash funds this year end | 14,634 | 11,934 | 23,370 | 32,845 | 30,095 | 30,066 | 291,814 | 291,574 |
| Amount held for LMs | 855 | 1,106 | | | | | | |

Note 11: Receipts and payments earmarked for Bexhill, Eastbourne and Hastings Meetings

| | Bexhill | | Eastbourne | | Wish Cottage | | Hastings | |
|---|----------------|--------------|-------------------|----------------|---------------------|---------------|-----------------|----------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Receipts | | | | | | | | |
| Voluntary donations | 1,451 | 1,835 | 1,784 | 962 | | | 1,841 | 2,818 |
| Gift Aid reclaimed | 64 | 344 | 28 | 175 | | - | 19 | 225 |
| Bequests | - | - | - | 500 | | - | | |
| Hirings of Meeting Houses | 420 | 1,505 | 5,094 | 1,752 | | - | 3,089 | 3,070 |
| Property rental | - | - | - | - | - | 10,740 | | |
| Other investment income | - | - | - | - | | - | | |
| Furlough grants received (HMRC) | | | - | 1,067 | | | 555 | 520 |
| Other income | | | 30 | | | | 15 | 20 |
| Total receipts | 1,935 | 3,684 | 6,936 | 4,456 | - | 10,740 | 5,519 | 6,653 |
| Payments | | | | | | | | |
| Courses, events and training | - | - | - | - | | | - 370 | 1,180 |
| Expenses of Friends and Attenders | - | 61 | 50 | 65 | | | 65 | 22 |
| Contributions to BYM (Note 3) | | | | | | | | 3,000 |
| Grants made (Note 3) | - | 420 | - | - | | | 60 | 381 |
| Utilities | 1,824 | 1,514 | 2,040 | 1,003 | | | 1,189 | 987 |
| Library & periodicals | 111 | 108 | 95 | 92 | | | 225 | 298 |
| Communications & outreach | | | | | | | 30 | 30 |
| Materials and equipment | - | 107 | - | 242 | | | 144 | 458 |
| Employees and contractors (cleaning) | 905 | 1,170 | 2,600 | 2,649 | | | 2,568 | 2,146 |
| Repairs and maintenance | 146 | 217 | 1,046 | 6,923 | | | 742 | 1,313 |
| Costs of rental properties | | | | | | 1,176 | | |
| Governance (Note 4) | - | - | - | - | | | 115 | 60 |
| Miscellaneous | - | 100 | | | | | | |
| Total payments | 2,986 | 3,697 | 5,831 | 10,974 | - | 1,176 | 4,768 | 9,875 |
| Net of receipts/(payments) | - 1,051 | - 13 | 1,105 | - 6,518 | - | 9,564 | 751 | - 3,222 |
| Transfers between funds: | | | | | | | | |
| Transfers into the fund from other funds | | | 124 | | | | | |
| Transfers out of the fund to other funds | - | - | | - | - | - 13,399 | - 200 | - 2,200 |
| Cash funds at last year end | 5,489 | 5,502 | 10,983 | 17,501 | - | 3,835 | 8,694 | 14,116 |
| Cash funds this year end | 4,438 | 5,489 | 12,212 | 10,983 | - | - | 9,245 | 8,694 |
| Amount held in an AM central bank account | 64 | 128 | 28 | -464 | | | 19 | 608 |

Note 12: Receipts and payments earmarked for Herstmonceux, Lewes and Rye Meetings

| | Herstmonceux | | Lewes | | Rye general | | Rye Ella Roff | |
|--|--------------|--------------|---------------|---------------|--------------|--------------|---------------|---------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Receipts | | | | | | | | |
| Voluntary donations | 2,590 | 1,065 | 12,119 | 15,549 | 1,430 | 1,202 | | |
| Gift Aid reclaimed | 53 | 219 | 252 | 1,972 | 247 | 85 | | |
| Bequests | - | - | | 1,000 | | | | |
| Hirings of Meeting Houses | - | - | 1,538 | 2,288 | | | | |
| AAA collections in-year not paid over | - | - | - | - | | | | |
| Other investment income | - | - | - | - | | | | |
| Other income | 2 | | 330 | 669 | 129 | | | |
| Total receipts | 2,645 | 1,284 | 14,239 | 21,478 | 1,806 | 1,287 | - | - |
| Payments | | | | | | | | |
| Courses, events and training | - | - | | - | | | | |
| Expenses of Friends and Attenders | | | 27 | 215 | | | | |
| Children & young people | | | 174 | 88 | | | | |
| Contributions to BYM (Note 3) | | | 3,000 | 7,000 | | | | |
| Other grants made (Note 3) | 675 | 780 | 10 | 130 | 616 | 476 | | |
| Utilities | 166 | 340 | 2,148 | 2,475 | | | | |
| Hire of premises | | | | | 182 | 260 | | |
| Library & periodicals | | | 403 | 260 | 95 | 92 | | |
| Communications & outreach | | | 183 | 187 | 42 | | | |
| Materials and equipment | | 210 | 276 | 228 | 156 | 212 | | |
| Employees and contractors (cleaning) | 213 | 124 | 1,566 | 2,337 | | | | |
| Repairs and maintenance | 70 | 185 | 4,479 | 1,870 | | | | |
| Governance (Note 4) | - | - | - | - | 5 | | | |
| 2019 collections AAA paid over in 2020 | - | - | - | - | | 359 | | |
| Total payments | 1,124 | 1,639 | 12,266 | 14,790 | 1,096 | 1,399 | - | - |
| Net of receipts/(payments) | 1,521 | - 355 | 1,973 | 6,688 | 710 | - 112 | | - |
| Transfers between funds: | | | | | | | | |
| Transfers into the fund from other funds | 600 | 600 | | | | | | |
| Transfers out of the fund to other funds | - 200 | - 251 | - 6,000 | - 5,300 | - 300 | - 500 | | |
| Cash funds at last year end | 477 | 483 | 22,682 | 21,294 | 567 | 1,179 | | 11,041 |
| Cash funds this year end | 2,398 | 477 | 18,655 | 22,682 | 977 | 567 | 11,041 | 11,041 |
| Amount held in an AM central bank accounts | 53 | 105 | 1452 | 582 | 247 | | | |

Note 13: Receipts and payments earmarked for Polegate, Seaford and Uckfield Meetings

| | Polegate | | Seaford general | | Seaford development | | Uckfield | |
|---|--------------|------------|-----------------|---------------|---------------------|--------------|--------------|--------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| | £ | £ | £ | £ | £ | £ | £ | £ |
| Receipts | | | | | | | | |
| Voluntary donations | 110 | 130 | 2,748 | 2,819 | - | - | 1,150 | 1,860 |
| Gift Aid reclaimed | 4 | 35 | 162 | 299 | - | - | 30 | 238 |
| Bequests | - | - | - | 2,000 | - | - | - | - |
| Other investment income | - | - | 15 | 10 | - | - | - | - |
| AAA collections in-year not paid over | - | - | - | 46 | - | - | - | - |
| Miscellaneous | - | 32 | - | - | - | - | - | - |
| Total receipts | 114 | 197 | 2,925 | 5,174 | - | - | 1,180 | 2,098 |
| Payments | | | | | | | | |
| Courses, events and training | - | - | 100 | - | - | - | 82 | - |
| Expenses of Friends and Attenders | - | - | - | - | - | - | - | - |
| Contributions to BYM (Note 3) | - | - | - | - | - | - | 500 | - |
| Other grants made (Note 3) | 200 | - | 146 | - | - | - | - | - |
| Hire of premises | - | - | 315 | 435 | - | - | 528 | 858 |
| Library & periodicals | - | - | 95 | 92 | - | - | - | - |
| Communications & outreach | 35 | - | - | 25 | - | - | - | 102 |
| Materials and equipment | - | - | - | - | - | - | - | - |
| Miscellaneous | - | - | 46 | - | - | - | - | - |
| Total payments | 235 | - | 702 | 552 | - | - | 1,110 | 960 |
| Net of receipts/(payments) | - 121 | 197 | 2,223 | 4,622 | - | - | 70 | 1,138 |
| Transfers between funds: | | | | | | | | |
| Transfers into the fund from other funds | - | - | - | 3,596 | - | - | - | - |
| Transfers out of the fund to other funds | - | - 50 | - 2,000 | - | - | - 5,596 | - 500 | - 500 |
| Cash funds at last year end | 505 | 358 | 15,864 | 7,646 | - | 5,596 | 4,172 | 3,534 |
| Cash funds this year end | 384 | 505 | 16,087 | 15,864 | - | - | 3,742 | 4,172 |
| Amount held in an AM central bank account | 4 | 8 | 162 | 3,676 | - | - | 30 | 60 |

Note 14: Receipts and payments for restricted and endowment funds

| | Lewes Development Restricted | | Maurice Burge restricted | | Herstmonceux Estate | |
|--|---------------------------------|---------------|-----------------------------|--------------|---------------------|---------------|
| | 2021 | 2020 | 2021 | 2020 | 2021 | 2020 |
| | £ | £ | £ | £ | £ | £ |
| Receipts | | | | | | |
| Voluntary donations | 48,680 | 9,152 | - | - | - | - |
| Gift Aid reclaimed | 10,696 | - | - | - | - | - |
| Bequests | - | - | - | - | - | - |
| Grants received | 5,000 | 5,000 | - | - | - | - |
| Property rental | - | - | - | - | 17,778 | 23,659 |
| Other investment income | - | 10 | - | - | 39 | 69 |
| Miscellaneous | 35 | - | - | - | 350 | - |
| Sub total | 64,411 | 14,162 | - | - | 18,167 | 23,728 |
| Asset and investment sales | | | | | | |
| Financial investments | | | | | | |
| Total receipts | 64,411 | 14,162 | - | - | 18,167 | 23,728 |
| Payments | | | | | | |
| Expenses of Friends and Attenders | - | - | - | - | - | - |
| Children & young people | - | - | - | - | - | - |
| Grants made (Note 3) | - | - | - | - | - | - |
| Utilities & insurance | - | - | - | - | - | 432 |
| Materials and equipment | - | - | - | - | - | - |
| Employees and contractors | - | - | - | - | 213 | 514 |
| Repairs & maintenance | - | - | - | - | - | 1,300 |
| Building improvements | 10,496 | - | - | - | - | - |
| Costs of rental properties | - | - | - | - | - | 3,387 |
| Total payments | 10,496 | - | - | - | 213 | 5,633 |
| Net of receipts/(payments) | 53,915 | 14,162 | - | - | 17,954 | 18,095 |
| Transfers between funds: | | | | | | |
| Transfers into the fund from other funds | 3,000 | - | - | - | - | - |
| Transfers out of the fund to other funds | - | - | - | - | - 600 | - 850 |
| Cash funds at last year end | 14,162 | - | 6,602 | 6,602 | 57,628 | 44,037 |
| Cash funds this year end | 71,077 | 14,162 | 6,602 | 6,602 | 74,982 | 57,628 |